



Vikash Institute of Technology

(Formerly Vikash College of Engineering for Women)

Approved by AICTE, New Delhi

Affiliated to BPUT, Rourkela

Review Meeting

Dated 14th January 2026

The Principal called a meeting with the HODs of the respective departments, as per the agenda below.

Agenda

1. Committee formation for NAAC documentation.
2. Faculty assignment for evaluation.
3. Any other matter with the permission of the chair.

Minutes of discussion are as follows:

- Different committees have been formed, criterion-wise, to prepare the requisite documents for NAAC affiliation.
- Faculty assignments for the evaluation of 3rd and 1st semester subjects need to be verified by the HODs from the examination cell.
- Academic seriousness among faculty members needs to be improved, and they need to be motivated to improve students' results in the semester examination.
- It has been decided to conduct classroom monitoring more seriously to improve the overall academic system.

Members present:

1. Dr. Purnendu Mishra, Principal
2. Dr. Givish Padhan, HOD, CSE
3. Dr. Chinmay Deheri, HOD, ME
4. Mr. Bal Gopal Guru, HOD, CE
5. Mr. Manoranjan Dash, HOD, BSH
6. Mr. Pankaj Kumar, HOD, ECE

Mishra
14/1/26
14/1/26
Deheri
14/1/26
Guru
14/1/26
Dash
14/1/26
Kumar
14/1/26